

Southwick & Widley Parish Council

Notice of Annual Meeting

I hereby give you notice that the next meeting of the Parish Council will be held in the Montgomery Room, D-Day Memorial Hall, Southwick on Tuesday 16th May 2016 at 7:30pm

The business to be transacted is:

AGENDA

Prayer

1. Receive any apologies for absence
2. Election of Chairman for the municipal year 2017/18
3. To receive the Chairman's Declaration of Acceptance of Office.
4. Election of Vice Chairman for the municipal year 2017/18
5. Election of Finance and Management Committee.
(2016/2017 membership in brackets)
(Mr Watson, Mr Clark, Mrs Houghton, Mr Cutler and Mr Richards)
6. Election of Cheque Signatories
(2016/2017 signatories in brackets)
(Mr Watson, Mr Cutler and Mr Richards)
7. Standing Orders
 - a) To confirm Standing Orders
 - b) To confirm financial standing orders
8. To confirm the minutes of the previous meeting
9. Matters Arising
10. Public Matters (10 minutes allowed)
11. Community Safety
12. Correspondence
13. Playing field matters
14. Street lighting matters
15. Road & Highway matters
16. Planning matters
17. Finance and Management Committee
 - a) To confirm the Risk Assessment
18. Members business
19. Orders for Payment
 - a) Approve that the Council Pays its Bills
20. Date of next meeting

The following motion may be moved if considered necessary: - 'that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw'.