

Southwick & Widley Parish Council

Notice of Annual Meeting

I hereby give you notice that the Annual Meeting of the Parish Council will be held in the Marquee in the back car park of the Golden Lion, Southwick on Monday 10th May 2021 at 7:30 pm

The business to be transacted is:

AGENDA

Prayer

1. Receive any apologies for absence
2. Election of Chairman for the municipal year 2021/22
3. To receive the Chairman's Declaration of Acceptance of Office.
4. Election of Vice Chairman for the municipal year 2021/22
5. Election of Finance and Management Committee.
(2020/22 membership in brackets)
(Mr Watson, Mr Clark, Mrs Houghton, Mr Cutler and Mr Parkinson)
6. Election of Cheque Signatories
(2021/22 signatories in brackets)
(Mr Watson, Mr Cutler and Clerk)
7. Standing Orders
 - a) To confirm Standing Orders
 - b) To confirm financial standing orders
8. To confirm the minutes of the previous meeting
9. Matters Arising
10. Public Matters (10 minutes allowed)
11. Community Safety
12. Correspondence
13. Playing field matters
14. Street lighting matters
15. Road & Highway matters
16. Planning matters
17. Finance and Management Committee
 - a) To confirm the Risk Assessment
 - b) Approve the Annual Governance Statement for 2020/21 Financial Year
 - c) Approve the accounts for 2020/21 Financial Year
 - d) Approve the Bank Reconciliation Statement
18. Members business
19. Orders for Payment
 - a) Approve that the Council Pays its Bills
20. Date of next meeting

The following motion may be moved if considered necessary: - 'that because of the confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw'.