

Southwick & Widley Parish Council

Minutes of the Finance and Administration Committee Meeting held in the Montgomery Room, D-day Memorial Hall, Southwick on Tuesday 12th September 2017 at 7.00pm

Present:

Mr G. Clark in the Chair
Mr J. Watson
Mrs J. Houghton
Mr A. Richards

In attendance:-

Eddie Mason – Clerk to the Council.

17.15F Apologies for Absence: Mr N, Cutler

17.16F Minutes of Previous Meeting: - It was unanimously agreed that the minutes of the meeting held on the 13th June 2017 should be accepted as a true and accurate record.

17.17F Meeting adjourned for public participation: - Nothing

17.18F Matters arising from public participation – Nothing

17.19F Examination of Accounts:-

- i) A full examination of accounts was made up to 12th September 2017.

17.20F Council Risk Assessments:

- i) Mr Clark said that the Risk Assessment provided in the Playing Field Annual Report would be adopted as the Parish Council's risk assessment.

17.21F Development of 2018/19 Precept.

- i) The Clerk provided a spread sheet showing expenditure up to September 2017 and extrapolated to anticipate the end of year costs. The Committee agreed to use this to determine the 2017/18 Precept which would be set at the next Finance Committee meeting.

17.21F Any Other Business:-

The meeting closed at 8.55 pm

Date of the next meetings: 12th December 2017