

## Southwick & Widley Parish Council

Minutes of the Finance and Administration Committee Meeting held Virtually on Tuesday 8<sup>th</sup>  
December 2020 at 7.00 pm

**Present:**

Mr N. Cutler in the Chair  
Mr T Parkinson  
Mr J. Watson

**In attendance: -**

Eddie Mason – Clerk to the Council.

**20.27F Apologies for Absence:** Mrs Houghton and Mr Clark

**20.28F Minutes of the Previous Meeting:** - Proposed Mr Watson, seconded Mr Parkinson and unanimously agreed to approve the 8<sup>th</sup> September 2020 Meeting's minutes as a true and accurate record.

**20.29F Meeting adjourned for public participation:** - Nothing

**20.30F Matters arising from public participation –** Nothing

**20.31F Examination of Accounts: -**

- i) A full examination of the reconciliation statements up to 8<sup>th</sup> December 2020 is approved.

**20.32F Examination of the Financial Regulations: -**

- i) The Clerk to distribute a copy of the Financial Regulations and Standing Orders to the Finance Committee Members for them to examine and comment before next March's Finance Committee Meeting.

**20.33F Commend to the Council:**

- i) To commend the minutes of the 8<sup>th</sup> September to the Council was unanimously agreed.

**20.34F Set the Precept for 2021/22**

- i) The Committee went through the budget predictions line by line and projected it to be about £19,000. If we take any capital expenditure out of our reserves which at present is a little high. Then we could reduce our Precept to £18,000.

Agreed that the Committee recommends to Council to set its Precept at £18,000.

**20.35F Any Other Business:** Nothing.

**The Meeting closed at 7.55 pm**

**Date of the next meetings: 9<sup>th</sup> March 2021**