

Southwick & Widley Parish Council

Minutes of the Finance and Administration Committee Meeting held in the Eisenhower Room D-Day Memorial on Tuesday 14th December 2021 at 7.00 pm

Present:

Mr N. Cutler in the Chair
Mr T Parkinson
Mr J Watson
Mrs J. Houghton
Mr N Hibberd

In attendance: -

Eddie Mason – Clerk to the Council.

21.25F Apologies for Absence: None

21.26F Minutes of the Previous Meeting: - Proposed Mrs Houghton, seconded Mr Parkinson and unanimously agreed to approve the 9th September 2021 Meeting's minutes as a true and accurate record.

21.27F Meeting adjourned for public participation: - Nothing

21.21F Matters arising from public participation – Nothing

21.28F Examination of Accounts: -

- i) A complete examination of the reconciliation statements is approved up to 14th December 2021.

21.29F Setting the Precept: -

- i) Mr Cutler had prepared the Precept calculation supporting documents that the Committee went through line by line to extrapolate or estimate next year's budget.

After a thorough examination of the supporting documents, the Committee unanimously agreed to recommend to Full Council to set the Precept for 2021/2022 at £14,500.00.

Mr Cutler said that he would provide the Clerk with the Precept calculation supporting documents in time for the Internal Audit.

21.30F Commend to the Council:

- i) To commend the minutes of the 9th September to the Council was unanimously agreed.

21.31F Any Other Business: None

The Meeting closed at 7.50 pm

Date of the next meetings: 8th March 2022