

## Southwick & Widley Parish Council

### Minutes of Parish Council meeting held in the Eisenhower Room, D-day Memorial Hall, Southwick on Tuesday 19<sup>th</sup> July, 2011 at 7.30pm

#### Present:

Mr J. Watson (Chairman)  
Mr B. Welch  
Mr A. Richards  
Mr J. Cooper  
Mrs J. Houghton  
Mrs S. West  
Mrs D. Beswick

#### Also present:

Major Winchcombe – Southwick Park  
Rev. Green

#### In attendance:-

Eddie Mason – Clerk to the Council.

**11.085 Apologies for absence:** - Mrs E Verity and County Councillor F Allgood.

**11.086 The Minutes of the previous meeting:** - Proposed Mr B Welch, seconded Mr A Richards and unanimously agreed that the Minutes of the meeting held on the 14<sup>th</sup> June 2011 should be signed as a true and accurate record.

**11.087 Co-option of a Parish Councillor:** - The vacancy caused by the resignation of Mrs P Hayward having been duly advertised had received one application from Mrs Cynthia Hatcher who had written to the Clerk expressing an interest in becoming a Parish Councillor.

Proposed Mr Richards, seconded Mrs Houghton and unanimously agreed that Mrs Hatcher should be co-opted onto the Parish Council.

#### 11.088 Matters Arising: -

- i) Mr Watson reported:
  - a) With regard to the proposed collection for Sheila Grant to show the Parish Council's appreciation for the work she had undertaken for twenty-five year on behalf of the community, Mr Watson asked that envelopes containing donation should be given to him by Monday 25<sup>th</sup> July.
  - b) Mr Watson said that he had written to Winchester City Council through Councillor Cooper asking that consideration be given to Mrs Grant receiving a merit award and that he has also written to George Hollingberry MP asking that Mrs Grant should be recommended for an honour.
  - c) Mr Watson said that Armed Forces Day had been a success and said that he would like to record the Council's thanks to Sergeant Mark Crypts for the contribution he had made to ensure its success.

#### 11.089 Public Participation:

- i) Major Winchcombe
  - a) Said that the Armed Forces Day had been an amazing success and he believed that the format would be continued next year.
  - b) He announced that this would be his last meeting representing Southwick Park because he was being posted and that his replacement would be Major Kevin Finch

Mr Watson on behalf of the Parish Council thanked Major Winchcombe for all of his help and support and wished him all the best with his new posting.

ii) Mr Cooper: -

- a) Asked Major Winchcombe to provide a contact at Southwick Park that he could talk to about Lea Hall and its recreation ground. Mr Cooper said that in his capacity as Deputy Leader of the District Council he would like to talk to them about grants that are available through the formation of covenant for the re-opening of Lea Hall for the benefit of the Community.
- b) Major Winchcombe said that last year the Camp had undertaken a study to determine the costs of getting Lea Hall opened and that it had been found that it would take £20,000 to get the building and land fit for use and then approximately £2,000 annual running costs.

He said that the best person to talk to would be Sara Rutter and that he would provide Mr Cooper with her telephone number.

**11.090 Community Safety: -**

i) Mr Cooper: -

- a) Reported that there had been a seventy percent reduction in fly-tipping, which he said is due to the speed of reporting incidents and a successful prosecution.
- b) Councillor Cooper said that he would represent the Parish Council at the Safer Neighbourhood Panel Meeting being held at Denmead on the 21<sup>st</sup> July.

**11.091 Correspondence: -** Most correspondence had been issued to all the Councillors prior to the commencement of the meeting the only additional correspondence were:-

- i) Winchester Citizens Advice Bureau – Invitation to attend the AGM on 25<sup>th</sup> July – Noted.
- ii) Letter from J Murray – Internal Auditor's Report – Noted.
- iii) Winchester City Council:
  - a) Letter dated 24<sup>th</sup> June – Plans for Places after Blueprint – To be passed around all Councillors.

**11.092 Playing field matters:**

i) Mr Watson:

- a) Reported that he had had a meeting with the squire who was supportive of the Parish Council's business plan. The Squire however at the meeting did raise that he believes that the Parish Council had a duty of care to provide a fence around the playing field for the protection of the young.

Mr Watson said that there is sufficient money in the Open Space Fund to provide and erect a fence.

Mr Cooper expressed the view that the fence is unnecessary and that the Open Space Fund could be better spent on other projects.

After a lengthy debate it was decided that the erection of a fence would not be pursued.

- b) Mr Watson said that he has shown the Playing Field proposals to the children of Soberton Infant School and he has handed the children a questionnaire to complete about their favourite proposals. When these have been completed Mr Watson will analyse the results and publish the findings.
- c) Mr Watson said that he has not yet received any quotations for the sign.
- d) Mr Watson reported that the benches need refurbishing. He said that the bench on the playing field would be replaced as part of the playing field project but the other two benches are badly in need of being painted.

Mr Richards said that he would get a quote from Mr May for painting the two benches.

ii) Mr Richards:

- a) Said that he has asked the Blacksmith to repair the damaged gate.
- b) Mr Richards said that he is getting a quotation for cutting the hedge.

**11.093 Street Lighting Matters:**

- i) Proposed Mr Cooper seconded Mr Welch and unanimously agreed that Mr Day's quotation for painting the lamp-posts be accepted and that Mr Richards should supervise the contract.
- ii) Mr Watson said that he would ask the Estate before the contract commenced to have the vegetation encroaching onto the lamp-posts cut back.

#### **11.094 Roads & Highway matters:**

- i) Mr Watson said that he and Mr Welch had driven round the village and identified the finger posts within the Parish boundary and those in need of repair that belonged to Hampshire County Council had been reported to the Rights of Way team.

The one finger post belonging to the Parish Council that needed renovating has been included in the lamp-posts repainting programme.

#### **11.095 Planning Matters:** Nothing

#### **11.096 Members business:**

- i) Mr Watson: -
  - a) Said that he had attended the D-Day Memorial Hall Committee's AGM; where it was proposed that if the hall is to become more commercially viable then the floor needs to be refurbished by complete sanding and coating with industrial strength clear varnish. A quotation of £2,300 has been obtained for this work, and to finance it a grant is needed from Winchester City Council and this can only be obtained if the project is supported financially by the Parish Council.

Mr Cooper said that if the Parish Council is prepared to contribute £500.00; County Councillor Allgood will also contribute £500.00 from his grant allocation fund. £500.00 can be contributed directly from the D-Day Memorial Hall financial reserves which leaves a required grant of £800.00 from Winchester City Council.

Proposed Mrs Houghton seconded Mr Welch and unanimously agreed that the Parish Council should donate £500.00.

Mr Cooper said that he would complete the application for a District Council grant.

- ii) Mrs Beswick – Reported that vegetation is encroaching onto the footpath in Norton Close.

Mr Watson said that he would report this to the Southwick Park.

- iii) Mr Richards:
  - a) Said that the trees in the area outside the D-Day memorial hall need to be pruned.

Mr Cooper said that he would ask the Arboriculture Officer at Winchester City Council to have a look at the trees.

- b) Asked how long the lay-bye would remain untidy.

Mr Watson said that he would talk to Darren Lewis – Hampshire County Council to see what can be done about it.

- iv) Mrs West asked about getting onto a course for new councillors.

Mr Watson said that HALC regularly run courses for new Councillors and when the next suitable one comes up to put her name down for it and the Clerk would arrange payment.

- v) Mr Welch:
  - a) Commented that the windows being put in the Castle Farm building are out of context with the village.
  - b) Mr Welch asked whether there is any progress getting Widley Cemetery maintained.

Mr Watson said that he had still not heard anything from Winchester City Council, but as an interim measure he would ask Mrs Verity if she can arrange for a team to undertake the maintenance on a one off basis.

**11.097 Orders for Payment:**

- i) Proposed Mr Watson, seconded Mr Welch and unanimously agreed that the Council should pay its bills:

**Cheque List July 2011**

<b>Transaction</b>	<b>Cheque No</b>	<b>Creditors Name</b>	<b>Payment For</b>	<b>Gross</b>	<b>VAT</b>	<b>Nett</b>
489	001073	Southwick Village Store	Grants	500.00	0.00	500.00
492	001074	Eddie Mason	Clerks Expenses (Postage)	8.28	0.00	8.28
491	001074	Eddie Mason	Clerks Expenses (Postage)	14.37	0.00	14.37
493	001074	Eddie Mason	Clerks Expenses (Mileage)	8.08	0.00	8.08
490	001074	Eddie Mason	Clerks Expenses	20.00	0.00	20.00
494	001074	Eddie Mason	Clerks Salary	221.05	0.00	221.05
497	001076	Eddie Mason	Clerks Expenses	20.00	0.00	20.00
496	001076	Eddie Mason	Clerks Salary	193.93	0.00	193.93
498	001077	HM Customs and Inland	clerks Tax	48.40	0.00	48.40
499	001078	Mr Dillon (Litter Picker)	Litter Collection	118.60	0.00	118.60
500	001079	Home & Garden Property Serv.	Grounds Maintenance	50.00	0.00	50.00
501	001080	Mr J Watson (Expenses)	Councillors Expenses	79.33	0.00	79.33
502	001080	Staples (Paid to Jim Watson)	Stationery	31.99	5.33	26.66
<b>Totals Paid</b>				<b>1314.03</b>	<b>5.33</b>	<b>1308.70</b>

**The meeting closed at 8.55pm**

**Date of the next meetings: 12<sup>th</sup> July 2011**