

## Southwick & Widley Parish Council

**Minutes of Parish Council meeting held in the Montgomery Room, D-Day Memorial Hall, Southwick on Tuesday 12<sup>th</sup> April, 2016 at 7:30pm**

**Present:**

Mr J. Watson - Chair  
Mr A. Richards  
Mrs S. West  
Mrs J. Houghton  
Mr A. Hinton  
Mr G. Clark  
Mrs C. Hatcher  
Mr N. Cutler

**Co-Opted Members:**

County Councillor Patricia Stallard  
Major R. Horsman

**Also present:**

**In attendance:-**

Eddie Mason – Clerk to the Council.

**16.040 Apologies for absence:** Mrs A. Ashby

**16.041 The Minutes of the Previous Meeting:** - Proposed Mr A. Hinton, seconded Mrs C. Hatcher and unanimously agreed that the Minutes of the meeting held on the 8<sup>th</sup> March, 2016 should be signed as a true and accurate record.

**16.042 Matters Arising:**

- ii) Mr Watson asked that other matters arising be raised at the appropriate part of the meeting.

**16.043 Public Participation:**

- i) County Councillor Stallard had provided a written report see Appendix A.
- ii) Councillor Cutler in his capacity as District Councillor
  - a) Said that more structural damage had been found during the renovation of the village shop.
  - b) A lot more incidents of fly-tipping have been reported and the local PCSO is looking into it.
  - c) There are still planning enforcement issues in Boarhunt, in particularly that old mobile homes being replaced with new ones at, Wickham Court, without the necessary planning permission being obtained.

**16.044 Community Safety:** The Clerk was asked to write to Police Sergeant Stuart Gilmore expressing concern that there had been no Police attendance at Parish Council Meetings for over 12 months.

**16.045 Correspondence** – Most of the correspondence had been issued to the Councillors prior to the meeting. Additional correspondence dealt with at the meeting:

- i) Email from D-Day Memorial Hall requested a grant of £500.00 to assist with the purchase of Gazebos.

It was unanimously agreed that a grant of £500.00 should be given to the D-Day Memorial Hall.

**16.046 Playing field matters:**

- i) Mr. Richards said that G.M. Puttock had submitted a quote for constructing the foundation for the Councillor Welch memorial bench.

It was unanimously agreed that G. M. Puttock's quote be accepted.

- ii) Mr Richards and Mr Hinton had inspected the perimeter of the Playing Field and had concluded that if the old chain link fencing is removed then most of the unwanted, unsightly vegetation will be removed with it. It was decided to establish a working party to remove the chain link fence on Sunday the 8<sup>th</sup> May at 2:00pm.
- iii) Mrs Hatcher said that the Parish Council will be eligible to apply for lottery grants after the 1<sup>st</sup> May and suggested that the Parish Council should apply after this date for grants to build a five a side football pitch with a wet pour safety surface in the playing field.

The Clerk was asked to add this as an item on the next Council Meeting's Agenda.

- iv) It was agreed that Mr Watson, Mr Richards and Mr Hinton should get quotes for supplying and fitting a picket fence around the children's play equipment and present these to the next Parish Council meeting for consideration.

**16.047 Street Lighting Matters:**

- i) Mr Watson said that Colas had now provided a contract and that it needed signing before it could come into effect.

It was unanimously agreed that Mr Watson should sign the contract.

- ii) Colas have said that light number 3 needs to be replaced at a cost £630.00. The replacement however will not be the same as the existing lights.

Mr Watson was asked to write to Winchester's Conservation Officer asking, because of Southwick's conservation status, if Colas' replacement light will be acceptable.

- iii) The cover plate is coming off light number 16 Norton Road. Mr Hinton agreed to secure it with gaffer tape as an interim measure until Colas can fix it.

**16.048 Roads & Highway matters:**

- i) The Clerk was asked to report that the ditch on the North side of the road between Boulter Lane and Castle Road needs clearing out and that a tree branch has fallen into the ditch on the North side about half way between Boulter Lane and Castle Road.
- ii) The Clerk was asked to report a pothole, north of the bridge on Old Fareham Road.
- iii) The Clerk was asked to report that an information sign had been destroyed by Creech Farm on the Denmead Road.
- iv) County Councillor Stallard suggested that the clerk should email her with all of the highways problems to allow her to report them as a County Councillor on the Parish Council's behalf.

**16.049 Planning Matters:**

- i) Applications received:  
One application had been received;

Case No: 16/00464/LIS                      W Ref: W24445/LB  
Location: Southwick Village Stores and Post Office, 20A High Street, Southwick, Fareham, PO17 6EB  
Proposed: Structural repairs and refurbishment (Affects the setting of a listed building)  
Applicant: Mr Gary Seymore

Decision: No Comment

- ii) Invitation to attend a Planning Committee Meeting on 21<sup>st</sup> April at 09:30  
Case No: 15/02382/FUL                      W Ref: W24357

Proposal: Proposed change of use of land from agricultural yard and building to provide caravan, boat and vehicle storage.

Location: Belney Farm Belney Lane Southwick Fareham PO17 6ET.

**16.050 Members Business:**

- i) Major Horsman said that:
  - a) Southwick Park had just undertaken a brief tree survey which it hopes to expand into a full survey in May.
  - b) Major Horsman reported that the new generation of military vehicles being obtained require a heavy goods vehicle licence and that training will be given periodically from Southwick Park. Whilst this will mean a slight inconvenience for the village it will be nominal as it will only include the driving off and onto the camp with most of the training done away from the village.

Major Horsman will be providing the Parish Council with the dates when the training will take place.

- ii) Mrs West said that for personal reasons she would not be standing for the Parish Council in the May elections.
- iii) Mrs Hatcher said that she too, for personal reasons would not be standing for the Parish Council in the May elections.
- iv) Mr Watson expressed sadness at the loss of both Councillors and thanked them both for the sterling work they had given on behalf of the community and Parish Council.

**16.051 Orders for Payment:**

- i) Mr Richards highlighted that the Fenland Leisure Products invoice (Transaction 1048) is charging over £400.00 travelling expenses to fit a part costing £29.00 and that he felt this should be queried before a payment is made.
- ii) Proposed Mr Hinton, seconded Mr Clark and unanimously agreed that with the exception of Transaction 1048 Fenland Leisure Product, which the Clerk will query, the Parish Council should pay its bills:

**Cheque List April 2016**

<b>Transaction</b>	<b>Cheque No</b>	<b>Creditors Name</b>	<b>Payment For</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
1043	001414	Eddie Mason	Clerks Expenses (Postage)	19.88	0.00	19.88
1042	001414	Eddie Mason	Clerks Expenses	20.00	0.00	20.00
1041	001414	Epson (Paid to Clerk)	Clerks Expenses	26.11	5.22	31.33
1040	001414	Eddie Mason	Clerks Expenses	3.50	0.00	3.50
1039	001414	Eddie Mason	Clerks Expenses (Mileage)	71.71	0.00	71.71
1038	001414	Eddie Mason	Clerks Salary	295.63	0.00	295.63
1044	001415	HM Revenue & Customs	Clerks Tax	73.80	0.00	73.80
1045	001416	Viking Direct	Stationery	98.84	0.00	98.84
1046	001417	Playing Field Association	Membership Fees	20.00	0.00	20.00
1047	001418	D-Day Memorial Hall - Hall Hire	Hire of Room	135.00	0.00	135.00
1048	001419	Fenland Leisure Products	Play Equipment	434.86	86.97	521.83
1049	001420	D-Day Memorial Hall - Hall Hire	Grants	500.00	0.00	500.00
<b>Totals Paid</b>				<b>1699.33</b>	<b>92.19</b>	<b>1791.52</b>

The meeting closed at 9.10pm

**Date of the next meetings: 10<sup>th</sup> May 2016**

**(Please note this will also be the Annual Meeting of the Parish Council.)**