

Southwick & Widley Parish Council

Minutes of the Parish Council meeting held in the Marquee in the back car park of the Golden Lion, Southwick on Monday 10th May 2021 at 7:30 pm

Present:

Southwick & Widley Ward:

Mr J. Watson in the Chair
Mr A. Hinton
Mr T. Parkinson
Mr N Cutler
Mrs P Stallard
Rev. S. Brocklehurst
Mrs J Houghton
Mr N Hibberd
Mr G Clark

In Attendance: -

Eddie Mason – Clerk to the Council.

21.050 Apologies for absence: Lt. Cmdr. M. Thompson, PCSO B. Towler and District Councillors: T. Evans and A. Clear.

21.051 Election of Chairman: The Chair handed over control of the meeting to the Clerk for the election of the Chair.

The Clerk asked for nominations:

Rev. S. Brocklehurst nominated Mr Watson, which Mrs Stallard seconded.

Mr Watson said that although he was willing to stand, he felt that it would be preferable if someone else took over.

Mr Watson's nomination was unanimously agreed

Mr Watson signed the declaration of acceptance of office and took the Chair.

21.052 Election of Vice-chairman: Proposed Mr Watson, seconded Mr Cutler and unanimously agreed that Mr Hinton should be elected Vice-chairman of the Parish Council.

Mr Hinton signed the declaration of office.

21.053 Cooption of the Position of Councillor: Proposed Mr Hinton, seconded Mr Watson and unanimously agreed that Mr Greg Clerk should be coopted as Parish Councillor.

22.054 Election of Finance and Management Committee: It was unanimously agreed that the following be elected onto the Finance and Management Committee: Mr Watson, Mrs Houghton, Mr Cutler, Mr Hibberd and Mr Parkinson.

21.055 Election of Cheque Signatories: It was unanimously agreed that the cheque signatories should be: Mr Watson, Mr Cutler and the Clerk.

21.056 Standing Orders: Proposed Mr Hinton seconded Mr Hibberd and unanimously agreed that the Standing Orders should be adopted.

20.057 Financial regulations: Proposed Mr Hinton seconded Mr Hibberd and unanimously agreed that the Financial Regulation should be adopted.

21.058 The Minutes of the Previous Meeting: - Proposed Mr N Hibberd seconded Mr N Hibberd and unanimously agreed that the Minutes of the Meeting held on the 13th April 2021 should be signed as a true and accurate record.

21.059 Matters Arising:

- i) Mr Watson asked that matters arising should be raised at the appropriate points on the agenda

21.060 Public Participation:

- i) Mr Watson congratulated both Mrs Stallard and Mrs Clear on their recent success in the election.
- ii) Mrs Stallard in her capacity as County Councillor:
 - a. Reported that the result of the County Council election was: 56 Conservatives, 17 Liberal Democrats,
 - b. 3 Labour and 2 Independents.
- iii) Mr Cutler in his capacity as District Councillor:
 - a. Said that the election count is going very slowly, with parts of the count continuing. It appears that the Winchester City Council's balance of power will remain unchanged.

21.061 Community Safety:

- i) Mr Clark reported that he had had to phone 999 to report drifting on the roundabout.
- ii) Mrs Houghton said that there are a lot of incidents of fly-tipping.

21.062 Correspondence: Most correspondences had been issued to all Councillors before the meeting.

- i) The Parish Council has received an invitation from Winchester City Council to send a representative and guest to attend the Mayor's Sunday service on the 6th June at Winchester Cathedral. - Noted

21.063 Playing field matters:

- i) Mr Hibberd said that the work on the Playing Field project is proceeding.

Rev. Brocklehurst said he has sourced Laurels for the hedging at the cost of 10 for £80.00. He has arranged a meeting with the Arboreal Officer to ask him the best time to plant the hedge.

- ii) The Parish Council unanimously agreed that a budget of £150.00 is set aside for the hedging.
Mr Cutler raised the poor state the grass was in, requiring spiking and seeding in September or March to improve its condition.

Mr Watson said that he would seek technical advice.

- iii) Mr Hinton said that he had received a complaint about a Bay Tree overhanging the pavement.

Mr Hinton was informed that the Bay Tree is the responsibility of the MOD.

21.064 Street Lighting Matters:

- i) Mr Hinton has inspected the lamp-posts belonging to the Parish Council and has concluded that they need painting.

Mr Hibberd said that he would get a quote.

- ii) Mrs Houghton reported that street light number 30 Castle Road is not working.

21.065 Roads & Highway matters:

- i) Mr Watson reported that he has not yet got the information on the litter bins..

21.066 Planning Matters: Mr Cutler said that the planning permission had been delayed on the permitted development application.**21.067 Financial Risk Assessment 2021/2022:** Proposed Mr Cutler, seconded Mr Hinton and unanimously agreed that the Financial Risk Assessment for 2021/2022 should be adopted.**21.068 Certificate of Exemption:** Proposed Mr Cutler, seconded Mr Hinton and unanimously agreed that the Certificate of Exemption for 2020/21 is approved and signed.**21.069 Annual Governance Statement 2020/2021:** Proposed Mr Cutler, seconded Mr Hinton and unanimously agreed that the Annual Governance Statement for 2020/21 is approved and signed.**21.070 Statement of Accounts 2020/2021:** Proposed Mr Hinton, seconded Mr Watson and unanimously agreed that the Accounts for 2020/21 be approved and signed.**21.071 Bank Reconciliation Statement 2020/2021:** Proposed Mr Parkinson seconded Mr Clark and unanimously agreed that the Bank Reconciliation Statement for 2020/21 is approved and signed.

21.071 Members Business:

- i) Mr Parkinson said that he had been asked why walking around the lake is no longer allowed?

Mr Watson said that he would raise this with Southwick Estate, although he is not anticipating that he will get a positive result because it's private land.

- ii) Mrs Houghton said that the Bridge Street notice board needs renovation.

Mr Watson said that all three notice boards need attention.

Mr Clark said that it would be better to remove the Bridge Street notice board that repair it.

- iii) Rev Brocklehurst said he would be talking with the Arboricultural Office about planting Yew Trees as a memorial for Robin Thistlethwayte; he anticipates the project will cost about £1,000.00.
- iv) Mr Watson said that he would look for a bench to fit around a mature oak tree.

21.072 Orders for Payment:

- i) Proposed Mr Clark, seconded Mr Hinton and unanimously agreed that the Parish Council should pay its bills:

Cheque List May 2021

Transaction	Cheque No	Creditors Name	Payment For	Nett	VAT	Gross
1595	TRAN58	Eddie Mason	Clerks Expenses	20.00	0.00	20.00
1594	TRAN58	Microsoft (Paid to Clerk)	Office Equipment	79.99	0.00	79.99
1593	TRAN58	Eddie Mason	Clerks Salary	264.76	0.00	264.76
1596	TRAN59	HM Revenue & Customs	Clerks Tax	66.20	0.00	66.20
1598	TRAN60	National Association of Local	Membership Fees	39.03	0.00	39.03
1597	TRAN60	Hampshire Association of Local	Membership Fees	255.28	0.00	255.28
1599	TRAN61	Winchester City Council	Annual Play Equipment	44.95	0.00	44.95
1601	TRAN62	Mr David Tyman (Litter Picker)	Play Equipment Inspection	8.91	0.00	8.91
1600	TRAN62	Mr David Tyman (Litter Picker)	Litter Collection	89.10	0.00	89.10
Totals Paid				868.22	0.00	868.22

The meeting closed at 8.35 pm

Date of the next meetings: 8th June 2021